

Council of Chairs
Meeting Minutes
September 10, 2021

Attending the meeting: Vincent Bowhay, Paul Molnar, Cody Westerhold, Larry Markiewicz, Taylor Crawshaw, Brian Southworth, Bridget Carson, Erica Cope, Marg Yaroslaski, and Cherie Stockton.

Steps for the review –

Campus conversation regarding the advocacy of standing committees. Standing committees are an important part of shared governance at ICC. The assessment committee created a form to annually evaluate the standing committees. This was in response to data points suggesting committees needed further guidance on how to achieve goals and reduce barriers.

Academic Council Assessment Report – Continues to encourage participation in the committee.

Assessment Committee – Was reviewed and highlights from the year were discussed. Continued discussions around the committee's work with the strategic plan to follow.

Events Committee – COC discussed if there should be a classification of events planned by the committee and a separate classification for department events.

Faculty Senate – This committee had high attendance at meetings throughout the year. The committee continues to fine tune their work and examine annual data points. The committee hopes to partner with HR in the future, to provide support in hiring, onboarding, and training faculty. The group would like to develop more guidance around shared governance and the roles and responsibilities that the Senate can play moving forward. Marg said she is not a member of faculty senate but would like to make sure that the faculty association member is always present at these meeting to represent the best voice for all faculty. Allen Shockley is currently association president and should potentially have a voice on senate if allowed. Yaroslaski would like to continue to find a checks/balance discussion.

Judicial Committee - Crucial in appeals as needed for campus processes and with the new Title IX guidance the committee is working through this information. Getting more involved in some policy revisions in the student handbook for student conduct processes. Marg asked who can be on this committee – anyone can be on this committee with training and will create a pool for processes. Individuals on the committee could be a sub committee since a trained pool of individuals are already on the committee.

Professional Development Committee – Paul mentioned that after some observations on this committee, the committee and this report continue to improve. Currently talking about sending the professional committee into a broader area. This year the committee may focus on developing a clear understanding of the mission and a vision statement and how they relate to the committee's work.

Program Review – Taylor said they have a solid process and with new faces on the committee new perspectives join the conversation. Taylor asked if a vision statement is common for all committees. Felt like most of the reviews were received on time with no issues, funding requests will be updated on the program review handbook to be a little clearer and will host a training for everyone submitting a comprehensive program review this year to go over it and be more specific of what is needed. Also

wants to include the budget portion of the review. Faculty survey will be sent out to faculty in terms of deadlines. Brian feels like we could create an adjunct onboarding process for people who are new and don't know what is required. Adjunct/Faculty liaison program could be a good process, Vincent will send this information to Taylor for review.

Safety Committee – Safe and welcoming environment is always the goal. Felt like the committee did several things and provided recommendations towards moving forward.

SGA – Meets weekly and feels if campus could support is by allowing students to attend as often as possible.

Student Satisfaction – After a year of review, the Student Satisfaction and Complaints Committee decided to dissolve and combine with the Student Success Committee to form the College Completion Committee. Marg mentioned that the work of the process often leads to the realization that it's time to end a committee. All agreed with the move.

Policy proposal with a solution waiver for dependents of fallen veterans. A chance for ICC to become more military friendly. Cody moved to approve; Marg seconded. All approved. Will be sent to the Board of Trustees for review later in the semester.

Meeting adjourned at 1:57 p.m.